



## City Administrator Monthly Update March 2014

By City Administrator Mike Story



### Administration

#### Notice of City Offices Closed

City offices will be closed on Monday, March 31, 2014, in observance of Cesar Chavez Day.



#### Red Tape to Red Carpet Award

On February 16, the Inland Empire Economic Partnership (IEEP) held their 2014 Inaugural Turning Red Tape into Red Carpet annual awards event, recognizing the Inland Empire's outstanding public agencies that are proactively cutting through bureaucratic red tape and opening the door for business growth and success. Award categories included:

- Program Award which will be presented in the categories of Business Retention and Expansion, Responding to Globalization, Sustainable and Green Development and Real Estate Redevelopment and Reuse.
- Public-Private Partnership
- Leadership in Public Service

The City of Rialto received the Public-Private Partnership award for the Rialto Water Public-Private Partnership. Mayor Deborah Robertson received recognition as a finalist for Leadership in Public Service.



### City Clerk/Management Services

#### Passport Day

Join us for Passport Day in Rialto, Saturday, March 29 from 10:00 am to 3:00 pm. You can apply for your passport and learn more about travel requirements. And, if you process your passport that day, you'll get a free lunch! For more information on obtaining a passport any time, contact the City Clerk's office at (909) 820-2519 or visit the City website at [www.rialtoca.gov/cityclerk\\_passports.php](http://www.rialtoca.gov/cityclerk_passports.php). The City Clerk's office is temporarily located at 141 S. Riverside Avenue.



#### Rialto's Certified Farmers' Market

Rialto's Certified Farmers' Market is held every Wednesday, 10:00 am – 2:00 pm. Located at City Hall, vendors sell a variety of fresh vegetables, fruits and nuts at a reasonable cost to consumers. Come out and see what our local growers have to offer!



## Economic Heartbeat of Rialto



Mayor Deborah Robertson's Economic Heartbeat of Rialto can be seen on the Rialto Network, Channels 3 and 99. It is also available on live stream via the city's web site, [www.rialtoca.gov](http://www.rialtoca.gov). This show is an in-depth interview with local Rialto businesses.

## Administrative & Community Services

### Finance

The Finance Department presented the Mid-year report to the City Council at the February 25, 2014 Council Meeting. The report is available on the City's website at the following link: [http://www.rialtoca.gov/finance\\_4548.php](http://www.rialtoca.gov/finance_4548.php). The Department is currently gearing up for the budget preparation process with a City Council pre-budget planning workshop scheduled on March 24, 2014.

### Recreation

#### Grimaldi Circus Coming to Rialto



Recently the Grimaldi Circus an up and coming production has requested to entertain Rialto residents by offering them the opportunity to attend their Circus show to be held in the empty lot in front of Rialto City Hall from March 13, 2014 to March 17, 2014. Two shows will be performed daily with the first show starting at 4:30 pm, and the second show starting at 7:00 pm. Tickets are \$15.00 for adults and \$10.00 for children, and family discounts are also offered. Performing animals for the Circus include trained dogs and ponies. Grimaldi Circus members are excited and looking forward to performing for the Rialto community.

#### Rialto Youth Collaborative Carnival at Rialto City Park

The City of Rialto in collaboration with Christansen Carnival Amusements will be hosting a carnival at Rialto City Park starting Friday, March 21, 2014 through Sunday, March 23, 2014. The carnival will be for the enjoyment of the community at large and will include four children's rides and seven major carnival rides as well as a fun house. Expected attendance for this event is 100+ participants per day. 20% of the event profits will be donated to the Rialto Youth Collaborative to help fund programs for Rialto Youth including Pride Platoon and Fit 4 Kids.



#### Drowning Prevention and Children's Safety Day

This year the second annual City of Rialto Children's Safety Day will be held in conjunction with the Kiwanis Drowning Prevention event at the Rialto Racquet and Fitness Center on Saturday, April 5<sup>th</sup> from 12:00 pm to 3:00 pm. The event will include life guard rescue drills, a water safety class, informational booths, car seat safety checks by appointment, and much more! The event is free and open to the public and children are encouraged to bring their swim suit and towel for FREE swim.

## Spring Eggstravaganza

The second annual City of Rialto Spring Eggstravaganza event is just around the corner! This year the City of Rialto has once again partnered with the Rialto Branch Library to provide Rialto residents with a spring celebration all are sure to enjoy! Spring Eggstravaganza will include egg hunts, crafts, spring games, and pictures with the Easter Bunny inside the library for a nominal fee. For more information please call (909)-877-9706.



## Adult Basketball Returns to Rialto!



Adult Basketball is back in the City of Rialto on Sunday evenings from 5:00 pm to 8:00 pm. We have 6 teams this summer season competing for Johnson Center supremacy. The teams are from Rialto, San Bernardino, Riverside, and one team is made of Rialto youth basketball league coaches. The adult basketball league has proved to be a great way for families to gather and support the physical activity of their parents and friends. Adult basketball will take place year-round and will be just one of the items on the expanding Adult Sports menu.

### Share Your Talents and Earn Extra Income!

The Rialto Recreation and Community Services division is currently seeking instructors to expand the selection of fee-based special interest classes offered to the Rialto community. If you have a special talent and want to earn extra income teaching it to others, then come and partner with us! We will provide and maintain facilities, handle registration, and provide direct mail advertising to 32,000 residential and business addresses! Call 421-4949 and ask for Jessica Perez.

## **Human Resources**

### Career Vision: Employment Boot Camp

Presenter: Jamie Beck, MS

Date: March 12, 2014

Time: 9:00 am – 1:00 pm

Location: Rialto Senior Center

For more information please call HR at (909) 820-2540



### About the Workshop:

“Whether someone has been searching for a job for two weeks or two years, this workshop provides imaginative ideas to turn their job search process from reactive to proactive and puts them in the driver's seat. Participants will learn how to NOT be their own worst enemy and find a job based on their passion and interests, using innovative search techniques and learn effective resume writing and interview techniques.” – Jamie Beck, MS.

### Presenter Bio:

Presenter, Jamie Beck, has a Master's Degree in Human Services with an emphasis in Social Systems and a concentration in Family and Work and She has worked for California Department of Education and First 5 funded programs in the public and nonprofit sector, has been a CSU Career Counselor, owns and operates Baby Elephant

Books, presents career education workshops and trainings at libraries, high schools, colleges and community organizations, keynotes at conferences and offers private career coaching.

### Employee Recognition

On March 20, 2014, employees of 5, 10, 15, 20, and 25 years will each be recognized for their valued years of service at the City's annual Employee Recognition Luncheon. These employees will receive a pin and certificate for their hard work and dedication.

### Applicant Processing/Employee New Hires

Human Resources has received and screened over 500 applicants in the last 30 days. We have hired and processed 3 new hires.

### FULL-TIME

Employee Name	Position Title	Department
Victor Herrera, II	Police Officer	Police
Jorge Brambila, Jr.	Police Officer	Police

### PART-TIME

Employee Name	Position Title	Department
Latrina Echols-Taylor	Instructor Aide	ACS/Recreation

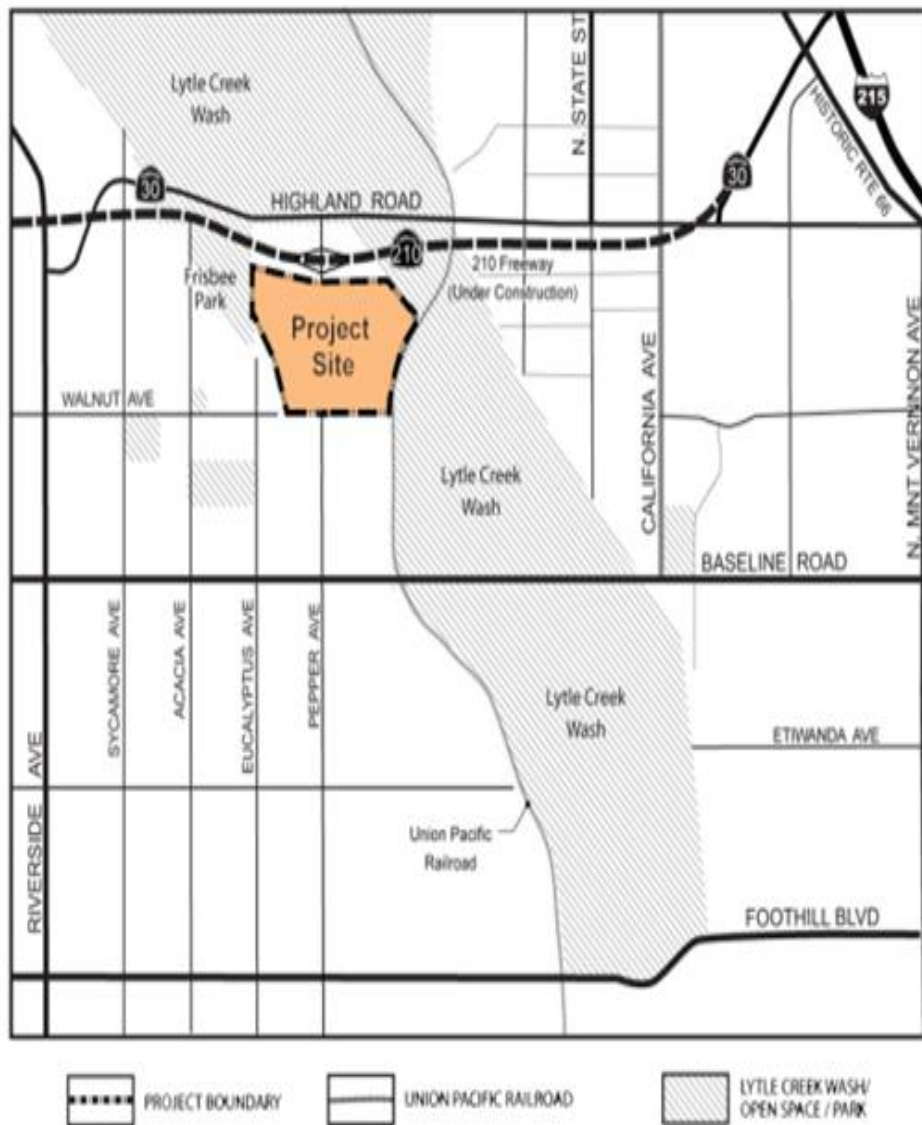
### Rialto Community Career Center

The new Community Career Center is now open! Job seekers have access to six computers to assist with job searches, job banks, resume writing, etc. The center provides a printer, fax machine, and other job searching tools at no cost. The Community Career Center is housed in the Human Resources Division located at 246 S. Willow Avenue.

## **Development Services Department**

### **City Council Awards Contract for Pepper Avenue Specific Plan**

On February 25, 2014 the City Council approved a Professional Service Agreement with KTGy for preparation of the Pepper Avenue Specific Plan. The plan area is approximately 102 acres in size, generally located west of Eucalyptus, south of the I-210 freeway, east of Meridian and north of Walnut Avenue. The goal of the Specific Plan is to design a master-planned community consisting of residential and commercial uses that capitalize upon proximity to a major arterial and the I-210 freeway. The roadway extension is under construction and is scheduled for completion in May of 2014. The City completed the task of securing environmental clearance and Federal permits to complete the roadway extension when the original developer withdrew from the project in 2007. It is anticipated that the Specific Plan and the EIR will take 10 months to complete.

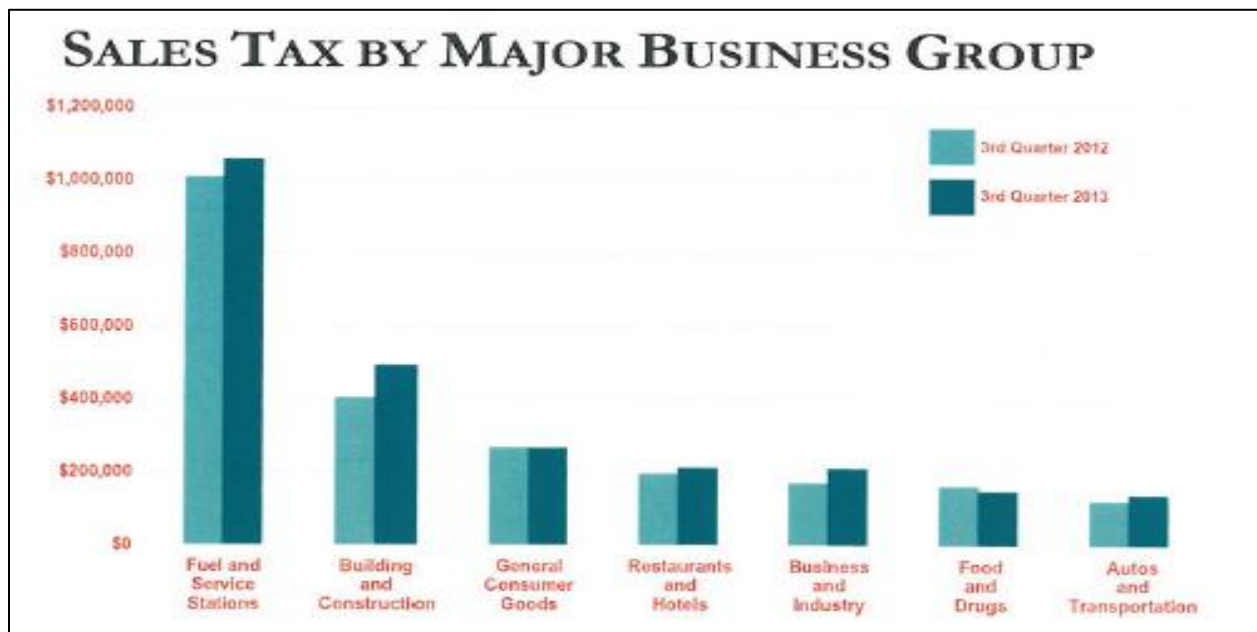


### Third Quarter 2013 Retail Sales Show Continuing Improvement

HdL Companies reported that receipts from Third Quarter sales increased by 9.7% over the same period one year earlier. This compares with a countywide gain of 4.3% for the same period.

The strongest growth occurred in the building and construction category, with strong sales increases for Orange County Lumber, Rialto Concrete Products, State Pipe and Supply, American Building Supply, and Match Construction. These businesses supply building materials to heavy construction contractors, and that economic sector continues to improve. Fuel sales, which historically represent 40% or more of Rialto's taxable sales, showed a slight quarter-to-quarter improvement.

Taxable retail sales taxes continue a slow but steady long-term growth trend. Sales tax receipts peaked in 2008 at approximately \$13 million then regressed in 2010 to approximately \$9 million before rebounding to \$10.3 million annualized for 2013. While the City has recovered from the depths of the recession, taxable sales remain more than 20% off the peak year performance.



### Building Division Activity

In February 2014, the Building Division issued 176 building permits and received 66 plans for review, primarily for remodeling, solar installations, and tenant improvement projects. The Building Division also performed 329 building inspections. Total building permit receipts for the month were \$101,000 up from \$59,000 for the same month one year earlier.

### Planning Commission Summary

The Planning Commission reviewed the following projects during February:

- Extension of Time for Tentative Tract Map No. 18752.** The Commission approved a request filed by KDF Communities, LLC to extend the expiration date for a Tentative Tract Map. The Tentative Map was filed to merge twelve existing parcels and vacate a portion of a public alley to create a 1.44 acre site. The site is located on the north side of Rialto Avenue, between Riverside and Olive Avenues in the C-C (Core Commercial) and COT-C (Cottage Commercial) zones of the Central Area Specific Plan.
- Extension of Time for Tentative Tract Map No. 17910.** The Commission approved a request filed by RBV Investment Group/KOBA Properties to extend the expiration date for a Tentative Tract Map. The Tentative Map was filed to subdivide land into twenty-nine single-family residential lots. The site is located in the PRD-D (Planned Residential Development – Detached zone at the southeast corner of Bonnie View Drive and Willow Avenue.
- Planning Commission Determination.** The Commission discussed the revocation of Conditional Development Permit No. 714 for live entertainment in conjunction with a restaurant at 611 E. Foothill Boulevard in the Foothill Specific Plan (Culichi Town). The Commission directed staff to schedule the item for revocation on March 12, 2014.

## **Property Values Increase by 3.9% for Fiscal Year 2013/14**

HdL Coren & Cone reported that taxable values increased by 3.9% for Rialto during the current fiscal year, compared with a 3.0% growth rate countywide. Rialto added \$220 million in net property values comprised of the following:

- **Single Family Residential Proposition 8 Recaptures (\$125 million).** This represents reassessments levied by the County Assessor to reflect increasing residential property values. When home values declined during the recession, the County Assessor automatically reduced residential assessed values to represent the lower of then market value or the Proposition 13 allowed base value (sometimes as much as 50%). As prices now increase, the 2% limitation does not apply until the property reaches its former base value, along with any inflationary adjustments. This process produced 60% of the taxable value gains for Rialto in FY 13/14 and should produce continuing gains into FY 14/15. As a result, many Rialto homeowners have received tax bills with significant property tax increases.
- **Other Net AV Changes (+\$91 million).** This represents new residential development, changes to secured personal property, and non-residential Proposition 8 recaptures. The bulk of this increase was probably caused by recaptures of non-residential values.
- **CPI Growth (+\$66 million).** Proposition 13 allows an inflationary adjustment in assessed valuations based upon the CPI. The maximum increase is 2% annually. For FY 13/14, the maximum increase of 2% applied to properties that were still valued below their acquisition price or market value.
- **Transfer of Ownership (+\$37 million).** This represents the value increase that occurs when property changes hands at a higher value than previously assessed. This is a normal indicator of increasing values and or a sale of a property that has had a Proposition 13 restricted value.
- **Non-Residential New Construction (+\$15 million).** This represents value from new industrial and commercial buildings completed by January 1, 2013. This value should increase substantially during FY 14/15, with several new buildings reaching the rolls for the first time including Target, FedEx, and I-210 Logistics.
- **Assessment Appeals/Other Value Reductions (-\$125 million).** Despite all of the positive increases, the gains were offset by decreases due to assessment appeals, sales at values less than assessed value, and declines in unsecured values. The most notable loss in value was the Enertech facility, which lost \$48 million in assessed value.

Because of the Proposition 8 recaptures, residential value increases produced almost \$200 million of the \$220 million in growth in assessed valuations.

## **New Businesses in February**

The City welcomed the following businesses to Rialto during the month of February 2014:

<b><u>Business Name</u></b>	<b><u>Address</u></b>	<b><u>Goods/Service</u></b>
➤ Advanced Aesthetics	1436 North Ayala Dr., #A&B	Salon/Barber
➤ American Cabinets	993 West Valley Blvd., #517	Wood Working Manufacturing
➤ Ana's Custom Kitchen Cabinets	993 West Valley Blvd., #331	Wood Working Manufacturing
➤ Athens Services	2390 North Alder Ave.	Land Fill Operator
➤ Canary Wireless #5	885 East Foothill Blvd.	Retail Sales
➤ Check Mark Smog	595 South Riverside Ave., #A	Smog Check Services
➤ Choice 1 Auto Brokers, LLC	1436 North Ayala Dr.	Auto Sales
➤ Christian Ibanez Computers	463 East Foothill Blvd., #605B	Computer Sales/Service
➤ Construction Protective Svcs.	1750 South Lilac Ave.	Guard Services
➤ Dani's Pizza	1424 West Foothill Blvd., #A	Restaurant
➤ Dollar Video	166 West Baseline Rd.	Video Store
➤ Don Omar Wireless LLC	364 South Riverside Ave.	Retail
➤ El Coyote Truck Repair	245 East Valley Blvd.	Repair Services
➤ EV Tax Services	993 West Valley Blvd., #119	Tax Service
➤ Fred Loya Insurance	264 West Baseline Rd.	Insurance
➤ JL Auto Collision	2190 South Riverside Ave.	Repair Service
➤ Magic Auto Sales #2	523 West Foothill Blvd.	Auto Services
➤ Monterey Car Co.	823 West Valley Blvd.	Auto Sales
➤ Pedro Gonzalez DDS	440 West Foothill Blvd.	Dental
➤ Prince Mattress	225 South Riverside Ave., #10	Retail
➤ Tiara Logistics, Inc.	207 South Riverside Ave.	Transportation Broker
➤ Valley Obstetrics & Gynecology	280 North Riverside Ave.	Medical
➤ The Houseware Company	170 North Arrowhead Ave, # B	Kitchen Products
➤ Las Nuevas Islas	1438 W. Foothill Blvd., #A	Restaurant
➤ Rustic Doors & Custom Millworks	265 W. Fitzgerald Ave., Unit 1	Door installation

## **Police Department**

### **Follow Rialto PD on Facebook**

Facebook allows law enforcement to connect with their communities, post news and alerts, investigate and even solve crimes using information they collect through the site. It's a great way to get feedback, hear opinions, and engage in dialogue with the community you serve. Keep up with what's happening in your community. Visit us on Facebook at <http://www.facebook.com/RialtoPD>.

## RPD Virtual Neighborhood Watch

Nextdoor is free for residents! Each neighborhood creates its own private Nextdoor website, accessible only to residents of that neighborhood. Rialto residents can use Nextdoor share information about neighborhood watch issues, local events, and local activities.



We will be bringing this information to the upcoming area community meetings and to all neighborhood watch meetings. For more information you may contact your area commander, Lieutenant Andy Karol, or the Department's Community Liaison at [cnelson@rialtopd.com](mailto:cnelson@rialtopd.com).

## Pride Platoon Boot Camp Receives Award

On February 24, 2014, the Police Department's Pride Platoon Boot Camp received the James Q. Wilson Award for "Excellence in Community Policing" at the annual California Police Chiefs Association Conference luncheon in Monterey California.

The 2014 James Q. Wilson Award for Excellence in Community Policing is presented by the Regional Community Policing Institute and the Office of the Attorney General. The purpose of this award is to recognize California law enforcement agencies that have successfully institutionalized the Community Policing philosophy.



Congratulations to all of the Pride Platoon Staff and Volunteers!

## Citizens Academy – May 1, 2014

The next Citizen's Academy Class will begin on May 1, 2014. The Citizen's Academy is designed to present residents with an understanding of the Police Department's operations, which will provide a greater awareness and understanding of law enforcement's role in our community. Each week, an inside look at police functions will be taught by police executives and veteran officers.

Anyone interested in attending the Citizen's Academy, can download an application and email it to Lieutenant Kathy Thompson at [kthompson@rialtopd.com](mailto:kthompson@rialtopd.com) with the subject Citizen's Academy Application. Applications can also be picked up at the Rialto Police Department, 128 N Willow Ave.

Class size is limited to about 40-45 attendees, due to site capacity limitations. Preference will be given first to Rialto residents. You must be at least 21 years of age; no felony convictions; no misdemeanor convictions within the last 3 years; and no pending criminal cases. If you have any other questions please contact Lieutenant Thompson at (909) 820-2560.

## **Rialto Police Department Electronic Home Surveillance Program – “Safe House”**

Your home can be a target of opportunity for burglars when you are away on vacation. The Rialto Police Department wants to help protect residents' property from opportunistic thieves with a new vacation program designed to catch criminals in the act.



Beginning in May 2014, Rialto residents can contact the Rialto Police Department before leaving for any extended period of time and arrange for an police officer to place a small tracking device that can be hidden on items of value that are particularly attractive to burglars, such as home electronics, safes, or other items.

The motion sensitive device is activated once the resident leaves on vacation. Any movement of the device will set off a signal that sends a text to both the resident and the Police Department. Officers can then use tracking software with the device to quickly locate the stolen property and the thief.

Residents wishing to take part in the program can contact Lt. Dean Hardin at (909) 820-2634 or [dhardin@rialtopd.com](mailto:dhardin@rialtopd.com)

## **Baker to Vegas – Law Enforcement Challenge 2014**

The 28th Annual Challenge Cup/Baker to Vegas Relay takes place over a weekend from late March to early April. The course begins 25 miles north of Baker CA. on Highway 127 to Shoshone CA; then northeast on Highway 178, across the state line into Nevada on Highway 372 to Pahrump NV., then southeast on Highway 160 to the finish inside the Las Vegas Hotel Convention Room in Las Vegas. The race covers 120 miles of pavement (20 stages), and encompasses over 8,000 runners, guests, family members, and support staff.

## **Golf with a Cop**

On February 22, 2014, the Rialto Police Department held its second annual “Golf with a Cop” clinic. The clinic, held at the Colton Golf Club, featured instruction by UC Riverside golf coaches, local professional instructors, and of course our special guest PGA Tour Winner Brendan Steele. There were more than 40 kids in attendance and a great time was had by all.



## **Coffee with the Chief**



“Coffee with the Chief” offers resident's an opportunity to personally meet their Police Chief and other representatives in a casual setting. Please join Chief Tony Farrar for "Coffee with the Chief" Tuesday March 11, 2014 at Coco's Restaurant 1683 S. Riverside Avenue from 8:00 am to 9:00 am.

## Area Community Meetings

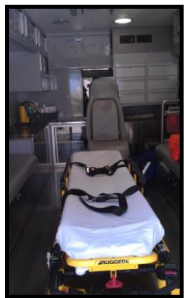
Area #1 / Area #2 Meeting – Monday, May 12, 2014 (7:00-8:30 pm) at Sunrise Church 2759 N Ayala Ave. Please contact Lieutenant Andy Karol at (909) 820-2526 or email at [akarol@rialtopd.com](mailto:akarol@rialtopd.com) or Lieutenant Kathy Thompson at (909) 820-2560 or email at [kthompson@rialtopd.com](mailto:kthompson@rialtopd.com).

Area #3 / Area #4 Meeting – Monday, May 19, 2014 (7:00-8:30 pm) at St Catherine's Church 339 N Sycamore Ave. Please contact Lieutenant Jim Kurkoske at (909) 820-2568 or email at [jkurkoske@rialtopd.com](mailto:jkurkoske@rialtopd.com) or Lieutenant Bill Wilson at (909) 421-7176 or email at [wwilson@rialtopd.com](mailto:wwilson@rialtopd.com).

## Fire Department

### New Ambulances – New Approach

The RFD is proud to be able to provide ambulance transport to our community members as part of a broad array of services that we offer. In addition to providing excellent care, our quest is also to do it in a cost effective manner. In that spirit, the fire department has taken a new approach in replacing ambulances that have exceeded their operational life span.



Instead of buying new units each time, the department worked with ambulance manufacturer Braun Northwest Inc. to remove the patient care area (back portion) from some of our high-mileage units that were slated for replacement, recondition them, remount them on a new chassis and drivetrain, and paint them like new. The result: Ambulances that are like new and have the same expected life span as new, but cost up to 40% less than a new one.



The fire department has taken delivery of our first reconditioned unit and there are two more on the way. The final product is impressive. The front end is literally a new vehicle, and the upgrades and modifications to the reconditioned patient care area are state of the art. Most importantly, the community members will continue to have reliable, high quality emergency equipment staffed with the finest firefighters anywhere.

### Command Training

Ever wonder what it's like to be the person in charge of commanding dozens of firefighters on a major incident? High stress, high risk, time-compressed, and low tolerance for error are just a few terms that have been used to describe it. This month, the RFD held training sessions on command and control of emergency operations for aspiring fire captains in preparation for upcoming promotional exams. Participants were placed in the "hot seat" of the incident commander role on a variety of emergencies including large structural fires, wildland fires, multiple car pile-ups, and major hazardous materials leaks. Using software simulation programs, radios, and role players, the



participants were critiqued by a panel of chief officers on their skills in staying calm, focused, and effective. Even though these were simulations, there were more than a few drops of sweat from the candidates as they were expected to solve multiple life-threatening problems in a very short time. The result, however, is command officers that are skilled in creating calm out of chaos, which is exactly what our community can expect from the Rialto Fire Department.

### **Training with our Local Agencies**

This month, the RFD joined with local fire, law enforcement, and SWAT units to train with resident physicians at Arrowhead Regional Medical Center. The training was designed to allow these groups to work more effectively together by understanding each agency's role, objectives, and procedures. Now more than ever, the roles of these disciplines have become highly interdependent, and in order to be effective, joint training and mutual understanding of these roles must occur BEFORE an incident occurs. To that end, training of this nature is very beneficial and will continue as part of our local public safety agencies' goal of collective effectiveness in emergency operations.



### **Pre-Incident Planning**

As Rialto grows, the presences of new buildings can create a challenge for fire personnel, especially large commercial buildings or those that carry our special processes. To stay on top of this, fire crews frequently visit these occupancies to pre-plan for worst-case scenarios including fires, earthquakes, or destructive man-made events. This month, the RFD and Target Corporation coordinated a pre-planning and training tour of Target's new cold storage facility in Rialto. This massive building also houses a large refrigeration system that adds to the complexity of scenarios that firefighters could find. With training and familiarization like this, however, any potential problems can be dealt with safely and effectively, protecting both the property involved and the surrounding areas.



### **Rialto Fire on Facebook**

There's always something happening at the RFD. "Like" us on Facebook to get activities, incidents, pictures, videos, and more!

Join us at <https://www.facebook.com/rialtofiredepartment>

### **Public Works**

#### **Park Clean Up Days**

As part of an effort to make the City Parks a better place to play, the Public Works Department is hosting Park Clean-Up Days one Saturday a month from January through November 2014 from 8:00 am to 12:00 pm.

Come join in the raking, trimming, shoveling, sweeping, painting and trash clean-up alongside City's Workers. The final date and location for 2014 is as follows:

April 26, 2014.....	Andreson Park .....	726 S. Lilac Avenue
May 10, 2014 .....	Flores Park.....	1020 W. Etiwanda Avenue
June 21, 2014 .....	Jerry Eaves Park.....	1485 N. Ayala Drive
July 12, 2014.....	Fergusson Park.....	2395 W. Sunrise Avenue
August 9, 2014 .....	Frisbie Park.....	1901 N. Acacia Avenue
September 13, 2014.....	Birdsall Park .....	2611 N. Linden Avenue
October 11, 2014 .....	Kristina Dana Hendrickson .....	Riverside Ave & Second St
	Cultural Center/Women's Club	
November 8, 2014.....	Metrolink Station/Downtown .....	261 S. Palm Avenue

### **Award of Construction Contracts/Professional Services Agreements**

During the month of February the City Council approved the following Public Works items:

1. Award a Construction Contract Frisbie Park Sports Lighting Improvement Project
2. Award a Construction Contract for the Cascade Street Repairs Project.
3. Approve a Professional Services Agreement Annual Administration Services for the 1972 Act and the Mello-Roos Community Facilities Act of 1982
4. Approve a Profession Services Agreement for the following Widening Projects:
  - o Alder Avenue
  - o Valley Boulevard/Cactus Avenue/Linden Avenue
  - o Randall Avenue
5. Approve a Professional Services Agreement for the Traffic/Transportation Engineering and Fee Program Services

#### Award a Construction Contract for the Frisbie Park Sports Lighting Improvement Project

The 2013/14 fiscal year budget appropriated money for a capital improvement project – Frisbie Park Sports Lighting Improvement Project, City Project No. 140303 (the “Project”). The Project provided funding to replace existing, older wood light poles and associated light fixtures located within Frisbie Park. Funding was budgeted to accommodate replacing the sports lighting at two of the four fields that currently have older sports lighting equipment.

Frisbie Park serves as the host park for several softball teams that play on six baseball fields, five of which are lighted fields to facilitate evening games. Three fields are located on the northerly side of Easton Street, and three fields are located on the southerly side of Easton Street. The easterly field located north of Easton Street do not currently have a lighting system; the central field located north of Easton Street has a newer lighting system with steel poles; and the westerly field located north of Easton Street (the Little League field) has older sports lighting on wooden poles. All three fields located south of Easton Street (Softball Fields #1, #2, and #3) have older sports lighting on wooden poles. The following Exhibit 1 shows Frisbie Park and the layout of the



various fields:

Over time, existing wood poles deteriorate and become vulnerable to high winds. In 2007, a high-wind storm blew down one of the wood poles located in the south softball field, which was replaced with a newer steel pole. In 2013, a wood pole in the north field fell down and it was replaced with another wood pole. To avoid future incidents and improve the safety of the players and public at Frisbie Park, the City needs to replace existing wood poles with galvanized steel poles.

On July 15, 2013 staff approved a Professional Services Agreement (“PSA”) with Community Works Design Group (“CWDG”) to prepare plans, specifications, and estimates (“PS&E”) for the Project. Staff requested that CWDG prepare a PS&E package for a “Base Bid” that would accommodate replacing the sports lighting at the Little League Field and Softball Field #2, with Additive Bids for replacing sports lighting at Softball Field #1 and Softball Field #3. Subsequently, Public Works staff coordinated with CWDG on preparation of the PS&E for the Project, specifying Musco light fixtures to ensure consistency with newer sports lighting being installed at City parks.

On December 10, 2013 the City Council determined that Musco Lighting was a “sole/single source” product, in accordance with Chapter 2.48.060 of the Rialto Municipal Code and authorized staff to proceed with bidding the Project to include removal of existing wood poles and replacement with galvanized steel poles with Musco sports lighting fixtures in the Little League Field, and Softball Fields #1, #2, and #3.

In accordance with the City Council’s authorization, Public Works staff coordinated preparation of the construction plans and specifications for the Project, identified as Request for Bids (“RFB”) No. 14-046 to formally solicit construction bids for the Project.

The City released RFB #14-046 on December 12, 2013 and on January 16, 2014 the City received a total of 15 bids. Golden Phoenix Construction Co., (dba Golden Phoenix Electric), of Pasadena, California submitted the lowest responsive bid. Staff reviewed the bid, references, and contractor’s licenses, and found the Contractor to be properly licensed and qualified. On February 11, 2014 a Construction Contract was awarded to Golden Phoenix Construction Co., in the amount of \$196,490 for the project.

#### Award a Construction Contract for the Cascade Street Repairs Project

The 2013/14 fiscal year budget appropriated money for a capital improvement project – Cascade Street Repairs, City Project No. 140811 (the “Project”). The project encompasses excavation to remove unsuitable soils failing underneath an isolated section of the 200 block of East Cascade Street.

In June 2012 staff authorized Converse Consultants to prepare a geotechnical evaluation of Cascade Street to determine the cause of the pavement settlement and roadway failures and on August 2, 2012 Converse Consultants issued its report *Cascade Street Pavement Distress Evaluation Report*. The report identified the site as follows:

*About a 35 to 40 feet long stretch along Cascade Street west of N. Sycamore Avenue and east of N. Olive Avenue have developed distresses. Lateral cracks were seen on either side of this section of Cascade Street from curb-to-curb. The sidewalk on the south side has sagged approximately 8 to 10 inches. An*

*approximately 3 foot by 5 foot area on the north side of the street shows about six inches of subsidence, where water was ponded. Lateral and longitudinal cracks were observed throughout the distressed area.*

The report continues its discussion, stating:

*Cascade Street was built in the 1980s. Similar subsidence and depression were observed in this section of the Street about 10 years ago. At that time, the City of Rialto overlaid on top of the depressed pavement to the finished grade elevation and rebuilt the sidewalk. An eight inch diameter sewer line (Vitrified Clay Pipe VCP) runs along Cascade Street about 6 to 8 feet below the existing grade. Video inspection of the sewer line did not show any signs of leakage or breakage. However, the VCP sewer line has also sagged down below this section of the street, indicating that the soil underneath the sewer line has settled.*

*Based on our observation, the sub-grade and underlying soils seem to have settled/consolidated beneath this section of Cascade Street. The settlement/consolidation is at least as deep as the sewer line, i.e., about 8 feet below existing grade, and possibly deeper.*

Converse Consultants completed three exploratory borings extending 26.5 feet below the existing pavement. It completed one of the exploratory borings within the isolated area of pavement settlement, encountered rotten wet wood pieces from approximately 5 to 8 feet below existing pavement. Based on the exploratory boring, the report included a finding that:

*The presence of wet decayed wooden pieces encountered during the exploratory borings could be the result of an old tree root or trunk which existed in-place, and was not removed during the street construction. Or, it could be the result of backfill using unsuitable material during the street construction. Based on the relatively flat topography of the surrounding site, it is more likely that the presence of wooden pieces is due to existing old tree trunk or root, rather than imported fill.*

Converse Consultants concludes with a recommendation that the City perform full excavation removal and reconstruction, stating:

*If it is feasible to remove and replace the VCP sewer line along the distressed section of the Cascade street, we recommend to remove approximately upper ten feet of soils below the bottom of the existing pavement within the distressed area, and replacing the unsuitable fill materials with suitable compacted roadway fill. Excavation should be extended to five feet laterally outside the distressed area along the roadway, and two feet laterally outside the outer edge of the sidewalk along the south side of the street. The exact width and depth of removal might change from the recommended depth, and should be determined during the excavation.*

*Excavated in-situ soils consisting of unsuitable fill materials such as organics, wooden chips, oversize materials, loose, soft, or wet materials should be removed and replaced with suitable imported materials. In-situ materials processed to remove all of such unsuitable materials may be re-used for backfilling, but should be approved by the project geotechnical engineer during construction.*

*The bottom of the excavation should be scarified to an additional 6 inches, moisture-conditioned within  $\pm 3.0$  percent of optimum, and compacted to at least 90 percent of laboratory maximum dry density. All areas that are to receive compacted fill shall be observed by the project's geotechnical consultant prior to placement of fill.*

On December 10, 2013 the City Council approved the contract specifications and authorized the Release of Request for Bids No. 14-047 for the Project. The City released RFB #14-047 on December 12, 2013 and on January 9, 2014 the City received a total of 3 bids. ABNY General Engineering, Inc. of Glendora, California submitted the lowest responsive bid. Staff reviewed the bid, references, and contractor's licenses, and found the Contractor to be properly licensed and qualified. On February 11, 2014 a construction contract was awarded to ABNY General Engineering, Inc. in the amount of \$157,775 for the project.

Approve a Professional Services Agreement for Annual Administration Services for the Landscape and Lighting Act of 1972 and the Mello-Roos Community Facilities Act of 1982

Under the provisions of the Landscaping and Lighting Act of 1972, (the "1972 Act"), and under the provisions of the Mello-Roos Community Facilities Act of 1982, (the "Mello-Roos Act"), and in compliance with the substantive and procedural requirements of the California State Constitution, Article XIID (hereafter referred to as the "California Constitution"), the City has established and formed six special districts identified as:

- Street Lighting District No.1 (SLD 1)
- Landscape Maintenance District No. 1 (LMD 1)
- Landscape and Lighting Maintenance District No. 2 (LLMD 2)
- Community Facilities District 87-1 (CFD 87-1)
- Community Facilities District 87-2 (CFD 87-2)
- Community Facilities District 2006-1 (CFD 2006-1)

SLD 1 was established throughout the entire City to fund the operation of the City's street light system consisting of over 4,800 street lights, and to fund costs for tree trimming and maintenance. The special assessments to be levied in SLD 1 are limited by the historic maximum special assessment prior to November 1996, pursuant to Proposition 218's limitations. SLD 1 includes the entire incorporated territory of the City of Rialto.

LMD 1 was first established in 1977 to fund costs for the maintenance of exterior parkway and median irrigation and landscaping adjacent to and associated with private land development. LMD 1 is comprised of over 100 separate annexed areas throughout the City, which occurred with the development of various subdivision tracts. Within LMD 1, the City maintains 1,000,000 square feet of turf and 3,700 trees within a total area of 61 acres. The special assessments to be levied in LMD 1 are limited by the historic maximum special assessment prior to November 1996, pursuant to Proposition 218's limitations.

LLMD 2 was first established in January 2005, and was originally set up to fund costs for the operation of new street lights added to the City's street light system, and to fund costs for the maintenance of exterior parkway and median irrigation and landscaping adjacent to and associated with private land development. LLMD 2 is smaller than LMD 1 in size, and is comprised of 12 separate annexed areas throughout the City, which

occurred along with various developments approved after 2005. Within LLMD 2, the City maintains a total area of over 11 acres.

LLMD 2 is intended for the annexation of all new developments within the City, and was established with current costs in mind, and incorporates the ability to adjust the special assessments annually by a cost inflator tied to the Consumer Price Index ("CPI"), to accommodate increasing annual operational costs. Annexation into LLMD 2 is a condition of approval for all new development projects required to provide exterior landscaped parkways or medians, or required to install new street lights. The special assessments to be levied in LLMD 2 are not limited to any historic maximum special assessment, and pursuant to Proposition 218, the maximum assessment may increase commensurate with the CPI.

CFD 87-1 was established on July 21, 1987 and comprises a master planned community ("Las Colinas") consisting of approximately 550 acres in the northwest portion of the City adjacent to the southwesterly side of Riverside Avenue. CFD 87-1 was financed by bonds for construction of public facilities, including police and fire protection facilities, public street improvements, storm drains, sanitary sewers and domestic water facilities. All of the public improvements have been completed, and CFD 87-1 is maintained to ensure annual payment of bond debt service.

CFD 87-2 was established for the same territory as CFD No. 87-1, with a special tax levy to support police and fire protection services for the District. However, since 2004 the City Council has annually established the special tax rate for CFD 87-2 at \$0.

CFD 2006-1 was established on July 20, 2006 and comprises a master planned community ("Elm Park") consisting of approximately 14.0 acres located on the south side of Baseline Road between Cactus Avenue and Lilac Avenue. CFD 2006-1 was financed by bonds for construction of public street improvements, storm drains, sanitary sewers and domestic water facilities. All of the public improvements have been completed, and CFD 2006-1 is maintained to ensure annual payment of bond debt service.

The Public Works Department prepared a solicitation document to solicit proposals from professional firms to provide the assessment engineering and administration services for the six special districts established within the City, identified as Request for Proposals ("RFP") No. 14-027. On September 24, 2013 the City Council approved and authorized the release of RFP No. 14-027 for the 1972 Act and Mello-Roos Act annual administration services.

The City released the RFP on September 26, 2013 with proposals due by October 31, 2013. On October 31, 2013 the City received a total of four proposals in response to the RFP.

An evaluation panel consisting of City staff reviewed the proposals which resulted in a final ranking of the firm's qualifications, establishing a most qualified firm. As a result of the RFP evaluations, the evaluation panel's consensus was that Willdan Financial Services ("Willdan") was the most qualified firm, based primarily on the prior local experience in Rialto, and its ability to most effectively provide under the provisions of the Landscaping and Lighting Act of 1972, (the "1972 Act"), and under the provisions of the Mello-Roos Community Facilities Act of 1982, (the "Mello-Roos Act") the requested services for the City. On February 11, 2014 a professional services agreement was awarded to Willdan Financial Services in the amount of \$75,000.

Approve a Professional Services Agreement with Dokken Engineering for Environmental, Right-of-Way Acquisition and Engineering Design Services for the Alder Avenue Widening, Valley Boulevard/Cactus Avenue/Linden Avenue Widening and the Randall Avenue Widening Projects.

The 2013/14 fiscal year capital improvement program includes three separate transportation projects:

- City Project No. 140801 includes Alder Avenue Widening (Baseline Road to Renaissance Parkway), and will widen Alder Avenue to its ultimate 4-lane divided major arterial classification.
- City Project No. 140802 includes widening of three different street segments: Valley Boulevard Widening (north side) at Cactus Avenue, Cactus Avenue Widening (west side) from Valley Boulevard to Pomona Avenue, and Linden Avenue (both sides) between Carter High School/Birdsall Park and Carpenter Street.
- City Project No. 140809 was programmed as a place holder for “New Widening”, and staff recommends that this project include Randall Avenue Widening (between Cactus Avenue and Riverside Avenue)

Each of these projects will require completion of environmental analysis, right-of-way acquisition, and engineering design services. Engaging one consultant to coordinate the services associated with each of the projects takes advantage of cost efficiencies given the similar services required for each of these projects.

On September 24, 2013 City Council approved the release of the Request for Proposals No. 14-023 (the “RFP”), Environmental, Right-of-Way & Civil Engineering Design Services, combining the various Street Widening Projects, City Projects No. 140801, 140802 and 140809 as detailed above. The Public Works Department prepared and released the RFP on September 26, 2013 with proposals due by November 7, 2013. On November 7, 2013 the Purchasing Division received a total of twelve proposals in response to the RFP.

Given the routine nature of the projects, an Evaluation Committee consisting of Public Works Department staff reviewed the proposals received to select the most qualified consultant to provide the requested services for these projects. The evaluation panel reviewed the proposals which resulted in a preliminary ranking of the firm’s qualifications, establishing a “short-list” of the three most qualified firms. The short-listed firms invited for formal interviews were:

- Albert A. Webb & Associates, Inc.
- Dokken Engineering
- STV, Inc.

The City held formal interviews with the three firms on January 23, 2014. The interview panel consisted of staff from Development Services: Robb Steel, Greg Lantz, and Gina Gibson. The final interview panel was specifically selected as they did not participate as evaluators during the initial evaluation process.

As a result of presentations given at the formal interviews, the interview panel concluded that Dokken Engineering (“Dokken”) was the most qualified firm, based on its experience and understanding of the project, its preparation for the formal interview, and proposed solutions to addressing certain challenges to be addressed as a part of

the project. On February 25, 2014 a professional services agreement was awarded to Dokken Engineering in the total overall amount of \$2,159,081 for all three projects.

#### Approve a Professional Services Agreement for Traffic/Transportation Engineering and Fee Program Services

On July 23, 2013 the City Council approved the solicitation by staff of a contract for professional engineer services to perform a traffic infrastructure analysis of existing conditions, perform an infrastructure needs assessment, develop a traffic impact fee structure and develop a Capital Improvement Program specific to traffic and circulation. The study, to be performed Citywide, will also focus on the Renaissance Specific Plan, Lytle Creek Specific Plan, Rialto Commerce Center and Foothill Boulevard Specific Plan areas. The City Council approved the Circulation Element of the City's General Plan on December 14, 2010. The City Council also approved Circulation Elements of various development areas, as follows:

- Lytle Creek Specific Plan on July 27, 2010
- Foothill Specific Plan on August 10, 2010
- Renaissance Specific Plan on November 23, 2010
- Rialto Commerce Center Development on April 12, 2011

The City assesses and collects the San Bernardino Associated Governments (SANBAG) Measure I traffic impact fee on development projects within the City, which is the "regional" facility program administered by SANBAG. In addition to paying regional Measure I traffic impact fees, larger development projects may have specific traffic mitigation measures identified as a result of the California Environmental Quality Act (CEQA) process, and may construct traffic improvements or pay in lieu fair share fees.

The City has not adopted a local traffic impact fee to improve non-regional (or local) traffic infrastructure deficiencies over the developed areas of the City, nor the areas associated with the Renaissance, Lytle Creek, Rialto Commerce Center or Foothill Boulevard Specific Plan. SANBAG Measure I fees can only be applied to regional traffic improvements the City has identified as eligible "nexus" projects for SANBAG Measure I funds. The Development Services and Public Works Departments propose to establish a local traffic impact fee to address the funding needs for local traffic infrastructure deficiencies throughout the City, including the specific plan areas.

Development of a new local traffic impact fee is a politically sensitive process, and a "Project Team" was assembled which acted as a steering committee to assist in the preparation of the traffic engineering and local fee study and as an evaluation panel. The Project Team was comprised of two Transportation Commissioners, a Planning Commissioner, the Economic Development Manager, the Development Services Director and the Public Works Director/City Engineer.

The Public Works Department prepared a Request for Proposals No. 14-013 (the "RFP") to solicit proposals from professional firms to provide the City with a Citywide traffic engineering deficiency analysis, development of a capital improvement program and development of a local transportation/traffic fee for the City. The City released the RFP on August 5, 2013 with proposals due by September 12, 2013. On September 9, 2013 the Purchasing Division received a total of six proposals in response to the RFP

The evaluations received from the panel determined the ranking of the firm's qualifications. It was the consensus of the panel that Iteris Inc. ("Iteris") was the most qualified firm, based on its experience and understanding of the scope of work identified. On February 25, 2014 a professional services agreement was awarded to Iteris Inc. in the amount of \$499,328 for the project.

### **Authorization to Release Requests for Bids (RFB's) or Request for Proposals (RFP's)**

The following RFB's/RFP's were released in the month of February 2014

- RFP No. 14-043 – On-Call Traffic Engineering Services
- RFB No. 14-045 – 2013/2014 Heating, Ventilation and Air Conditioning Unit Replacement Project

### **Solid Waste Management News**

#### Special Collection

As you start your SPRING cleaning ...let's not forget to help out our furry friends!

It's that time again to clean out your linen closet and get rid of those tattered bath towels and old blankets you have been holding on to. The City of Rialto Animal Control can use those old linens in the care of lost and abandoned cats, dogs, and other pets. Their staff will be on hand to accept your donations on Saturday, April 12th, at the south parking lot of Rialto City Hall.



**Rialto City Hall  
(South Parking Lot)  
150 S. Palm Avenue  
Saturday, April 12, 2014  
8:00 am - 3:00 pm**

*Help the lost and injured animals in our community by donating one or more of the following:*

<ul style="list-style-type: none"><li>• Dog, Puppy Cat &amp; Kitten Food (both Wet &amp; Dry)</li><li>• Towels and Blankets</li><li>• Toys</li><li>• Kitty Litter and Litter Boxes</li><li>• Dog Biscuits and Cat Treats</li><li>• Puppy and Kitten Formula</li></ul>	<ul style="list-style-type: none"><li>• Pet Carriers and Cages</li><li>• Dog and Puppy Shampoo, Conditioner, Flea Dip</li><li>• Food and Water Bowls</li><li>• Brushes and Combs</li><li>• Small Wading Pools</li><li>• Newspapers</li></ul>	<ul style="list-style-type: none"><li>• Dish Soap</li><li>• Leashes and Collars</li><li>• Horse Halters and Leads</li><li>• Horse Watering Containers</li><li>• Stable Forks</li><li>• Horse Fly Masks</li></ul>
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**For more information call:  
City of Rialto Waste Management  
909-421-7221**

# City of Rialto Quarterly Shred Fest

**When:**

Saturday, April 12<sup>th</sup>  
8am - 3pm

**Where:**

150 S. Palm Ave.  
City Hall South Parking Lot  
(across the street from the  
Post Office)

**Protect your identity and shred your personal papers for FREE!**

- Old bank statements
- Old pay stubs
- Credit Card applications
- Old paper with personal information



**Sponsored by BURRTEC Waste Industries**



**For more information please call the Waste Management Office at  
(909) 421-7221.**

## Household Hazardous Waste

During the month of February 2014 there were 125 residents served at the Household Hazardous Waste site. They brought in 320 gallons of used motor oil, 1 pallet of paint, 2 drums of misc. poisons and other toxic liquids, 10 gallons of antifreeze and 6 barrels.



During the month of February, the site will be open on Friday and Saturday the 14<sup>th</sup> and 15<sup>th</sup> and Friday and Saturday the 28<sup>th</sup> and March 1<sup>st</sup> from 8 am until 12 noon.

**\*\*MARK YOUR CALENDARS\*\***

**The next Community Clean-Up Day  
will take place on Saturday, April 12, 2014.**